# Privacy statement Hellabeem

Stichting Hellabeem Nederland is the Dutch fundraising foundation for Hellabeem Sri Lanka. We are aware of our responsibility to protect your privacy and handle your personal data with due care. The data you have provided us with are processed and secured in accordance with the General Data Protection Regulation (GDPR). In this privacy statement we will explain what data we are keeping, why and for how long.

## What data do we process?

We have your personal data because you have let us know that you either want to be a Hellabeem donor or want to receive information. Below we will sum up the personal data we process, in so far as we have them:

- first name/initials and surname
- address
- telephone number
- e-mail address
- whether you have authorized us to collect your monthly or annual donation
- in the event of a direct debit mandate: your bank account number
- the amount of your monthly or annual donation
- whether you have laid down your donation into a gift agreement with us
- the date of receipt of donations
- whether and how you wish to receive our newsletter.

#### For what purpose are we recording these data?

The personal data listed above are used for the following purposes:

- keeping an up-to-date donor database
- periodically collecting your donation
- sending you newsletters and other information material
- compliance with legal obligations (on behalf of tax authorities or investigative agencies, for instance)

### For how long do we keep your data?

We will not keep your personal data longer than is necessary for realizing the purposes for which they have been collected.

- Being a public benefit organisation (ANBI), we must keep all payment details for seven years. After this period, we will remove your data from our files, except for your name and e-mail or postal address to send you our newsletters.
- In each digital newsletter you can press the button <u>Unsubscribe from this</u> list to indicate that you no longer want to receive it.

- Delivery of the printed newsletter can be stopped by sending an e-mail to communicatie@hellabeem.nl.
- If you want to be removed from our donor database altogether, you can address our secretary by e-mail at <u>secretaris@hellabeem.nl</u>. This is also the address you can use to notify us of any changes in your personal details.

## Do we share your data with others?

We will not disclose your data to others unless this is necessary to meet a legal obligation or to have your data processed on our behalf by a party with whom we have entered into a processing agreement to ensure its compliance with GDPR regulations. All information entrusted to us will be treated confidentially.

#### Security

We take appropriate measures to protect your personal data against abuse, loss, unauthorized access and other undesirable acts. Both the database and the books are hosted externally (within the EU) with adequate security, so they are not kept on local computers.

## Your rights

You have the right to check, correct or remove your personal data. In addition, you are entitled to withdraw your permission for Stichting Hellabeem Nederland to process your data, or object to your data being used. If so, please contact us at the address <a href="mailto:secretaris@hellabeem.nl">secretaris@hellabeem.nl</a>.

Thank you for your confidence in Hellabeem and for your support!

Stichting Hellabeem Nederland

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